

# ASSOCIATION OF BAY AREA GOVERNMENTS

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Representing City and County Governments of the San Francisco Bay Area



Date: April 5, 2007  
To: **Summer Internship Candidates**  
From: Chris Fong, ABAG HR Dept.  
Subject: ABAG's 2007 Summer Internship Program  
Application Materials

Thank you for your interest in ABAG's 2007 Summer Internship Program.

In order to be considered for a summer internship, you will need to send the following items to ABAG by **April 30, 2007**.

1. A completed ABAG application
2. A resume
3. A one-page writing sample

Please send all three items to:

Internship Coordinator  
ABAG Summer Internship Program  
P.O. Box 2050  
Oakland, CA 94604-2050

Enclosure



## ***SUMMARY OF ABAG'S 2007 SUMMER INTERNSHIPS***

**Part-time or Full-time (up to 40 hours per week)**

### **LAND USE INFORMATION INTERN**

ABAG is seeking interns to support projects related to the collection and analysis of land use information. The work would involve finding readily available data and then recording and/or mapping it for use in ABAG's geographic information system software. The data will come from a variety of local government sources.

Required qualifications include: experience using ArcView; experience with databases, particularly Access; knowledge of how planning regulations work; and familiarity with the San Francisco Bay Area. Planning and geography students preferred. Graduate students are welcome to apply. The position supports ABAG's Planning and Research Programs.

### **HOUSING EARTHQUAKE RETROFIT TRAINING WEB SUPPORT INTERN**

ABAG is seeking an intern to support a project developing an on-line training class for retrofitting single-family homes. The work will involve taking existing FEMA-developed slides and manuals and converting them to three on-line training modules.

Desirable qualifications include: familiarity with web page design and background in construction, architecture, or civil/structural engineering. This position supports ABAG's Earthquake and Hazards Program and will be conducted under the supervision of the Earthquake Program Manager.

**Minimum Qualifications:** Summer interns must have completed at least their junior year of undergraduate school, be continuing students (i.e. to senior year or graduate school), or be within six months of graduation from either undergraduate or graduate school.

**Compensation:** \$13.50 - \$17.50 per hour depending on education and experience

**Term:** Up to twelve weeks during the months of June through September (flexible)

**To Apply:** Submit a completed ABAG application, resume, and one-page writing sample to the address below.

The required agency application and job posting information may be obtained at <http://www.abag.ca.gov/jobs.html> or by sending a self-addressed, stamped envelope to:

Internship Coordinator  
ABAG Summer Internship Program  
P.O. Box 2050  
Oakland, CA 94604-2050

**Completed application and required materials must be received by  
Monday, April 30, 2007**

ABAG is an equal opportunity employer. Qualified disabled individuals are protected against discrimination.